

The background is a dark blue gradient with various abstract shapes in lighter blue, white, and red. A large, stylized '40' is the central focus, with the '4' in white and the '0' in white with a red base. To the right, the letters 'TH' are partially visible in white. There are also some smaller white dots and a blue leaf-like shape on the right side.

# Rooted in LiFE

**Lambda Phi Epsilon  
International Convention 2021**

**40** **TH**

Brothers,

I am pleased to announce that Lambda Phi Epsilon's 40<sup>th</sup> Anniversary Convention will be held at **Planet Hollywood** in **Las Vegas, NV**, over Memorial Day Weekend, May 28-30, 2021!

Below you will find information for active members regarding convention details, chapter expectations, registration costs, and deadlines. A separate memo will be distributed for Alumni convention.

Please read this memo thoroughly and feel free to email [convention@lambdaphiepsilon.org](mailto:convention@lambdaphiepsilon.org) with any questions before completing registration.

IEB,

Ian Galope  
Programming Team, Director 2020-2021  
Lambda Phi Epsilon International Fraternity, Inc.

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Convention Memo II – to be released by March 25th and will contain:

- Convention Showcase Form
- Chapter Attendee Lists & Rooming Lists

**Convention City: Las Vegas, Nevada**  
**Airport: McCarran International Airport (LAS)**



**Lodging & Meeting Site:**  
**Planet Hollywood**

3667 S Las Vegas Blvd, Las Vegas, NV 89109

[Website](#)

“Planet Hollywood is filled with star attractions—and not just the movie kind. Dozens of restaurants and nightspots. The best live music on the Strip. 1.2 miles of shopping all under one roof. The expansive Spa by Mandara. And not one, but two

enormous swimming pools. Everything is spectacular at Planet Hollywood.”

**Highlights:**

- If you’re looking for the perfect outfit, Miracle Mile shops offer 170 specialty stores, including Urban Outfitters, H&M, Steve Madden, Bebe, and more. The 1.2-mile Las Vegas shopping mall offers cuisine ranging from Brazilian and Japanese to Mexican and American. If you’re in a hurry and just need the basics, the PH Shops at Planet Hollywood sells sundries, travel needs, and souvenirs.
- Planet Hollywood’s action isn’t limited to indoors: Other fun things to do in Las Vegas include the glamorous Scene Pool Deck. Offering a unique outdoor Vegas experience, The Scene Pool Deck features two separate pool decks overlooking the Strip, a cabana with poolside service, daybeds, two pool bars, and a café.

## Active Chapter Requirements

The LFE International Board has the highest expectations for each of our chapters, and thus anticipates 100% Convention participation from every chapter. However, we understand that circumstances beyond chapters' control arise. Therefore, 25%\* or more of each chapter is required to attend Convention to conduct business.

### As written in the International Constitution:

#### Section 3: House of Delegates

##### Subsection A: Collegiate Delegates

Each Collegiate Chapter will be allotted a voting representative ("Delegate") for every 10 recognized members of their chapter, rounded down to the nearest multiple of 10. The number of members accounted for each Collegiate Chapter delegation will be averaged between the Spring and Fall registration periods of the previous calendar year. Collegiate Delegates must either currently be an Active Member or have been an Active Member during the previous Spring or Fall registration periods. Active Collegiate Chapters will each receive a minimum of two Delegates, while Associate Collegiate Chapters will each receive a minimum of one Delegate.

In-person and virtual registration are available. Each in-person registration will count as 1 attendee toward the 25% minimum chapter attendance requirement. Every two virtual registrations will count as 1 attendee toward the 25% minimum chapter attendance requirement.

Membership Status	Attendance Eligibility
Active Member	Expected to attend the entire convention program, including all meetings and events as outlined in the convention agenda
Active Graduating Senior (2020-2021)	Considered an active member and included in the majority house count

Registration Costs			
	Early Registration	Regular Registration	Late Registration
<b>In-Person Attendance</b>	<b>\$350</b>	<b>\$360</b>	<b>\$381</b>
<b>Virtual Attendance</b>	<b>\$250</b>	<b>\$260</b>	<b>\$281</b>
<b>Deadline</b>	<b>1/25/21 - 2/26/21</b>	<b>2/27/21 - 4/05/21</b>	<b>4/06/21 - 4/30/21</b>

\*\*Late registration may be extended pending the hotel's availability.

### In-Person Convention Registration Includes:

- 3 Nights Hotel Accommodation at Planet Hollywood
- Saturday and Sunday General Session and Breakouts
- Saturday Lunch
- Sunday Formal Banquet
- Keynote Speakers
- Convention Name Badge, T-Shirt, and Momento
- Field Day Activity

### Virtual Convention Registration Includes:

- Saturday and Sunday General Session and Breakouts
- Sunday Formal Banquet Presentation
- Keynote Speakers
- T-Shirt and Momento
- Virtual Conference Platform
- Brotherhood Networking

To register for Convention, each attendee must individually register [here via Eventbrite](#) by **March 30, 2021**, at **11:59 PM PST**.

General questions or concerns related to Convention Registration should be directed to [convention@lambdaphiepsilon.org](mailto:convention@lambdaphiepsilon.org).

### Contingency Plan

The International Board continues to monitor city, state, and federal COVID-19 guidelines to determine whether or not hosting an in-person convention is safe. If it is deemed unsafe to host an in-person convention, a virtual event will replace the in-person event.

## Convention Event Volunteer Sign-Up

The Lambda Phi Epsilon Convention volunteer program enables undergraduate members of the organization an opportunity to gain hands-on experience in the event industry. In return for your work, we offer:

- Event management experience
- Mentorship with an experienced event planner

## Convention Event Volunteer Program Overview

This is a hands-on internship for hard-working individuals eager to learn the operational and on-site logistics process that leads to a successful event. The intern will learn about the on-site production of a fraternal event, managing registration, event specs, banquet event orders, and much more.

The Convention Volunteer will support all aspects of event planning, including but not limited to:

- On-site registration and check-in process
- Onsite event coordination
- Audio/Visual Logistics, including set-up and teardown
- Food and Beverage operations

## Expectations

- Demonstrated experience in successful event planning and problem-solving
- Demonstrated experience in effectively managing competing priorities under strict timelines
- Exceptional organizational skills and meticulous attention to details
- Positive, forward-thinking attitude
- Self-starter and ability to work independently without constant guidance
- Punctual and professional throughout the entire weekend of Convention, on and off the property

## Time Commitment

Daily during convention operations. The primary focus will be staffing and miscellaneous duties as deemed by the Convention Task Force, with a *secondary opportunity to attend limited convention programming.*

## 2021 Required Dates

- Onsite arrival at convention site no later than noon on May 28, 2020
- Departure no earlier than noon on May 31, 2020

**How to apply:** [bit.ly/LFEConvention\\_Volunteer](https://bit.ly/LFEConvention_Volunteer)

